

# Church Nursery Volunteer Guidelines & Agreement

And Jesus took a child and put him in the midst of them, and taking him in his arms, he said to them, “Whoever receives one such child in my name receives me, and whoever receives me, receives not me but him who sent me.” (Mark 9:36-37)

**Service Title:** Nursery Volunteer

**Role:** To provide safe, secure, nurturing, clean and efficient care for the children in the nursery (ages 12 months – approx. 2.5 years) during the 10a.m. Sunday service. The responsibilities of this ministry include supervising the children in a manner that ensures their safety and security; playing, reading and praying with them; and (when appropriate) preparing and presenting a short lesson and theme in words the children can understand.

## Commitments of the Nursery Coordinator:

- Nursery Volunteers will always be scheduled in teams of two. The nursery will not remain “open” in the case that there are not two volunteers in attendance.
- Volunteers will receive a reminder phone call or email in the week prior to any scheduled Sunday.

## Expectations of a Nursery Volunteer:

- Should you be unable to fill your scheduled shift, please arrange for a replacement from the official list of Christ Church Nursery Volunteers.
- Arrive 15 minutes before the scheduled service time and prepare activities and snack.
- Say a prayer with your volunteer partner prior to start of nursery for the children and their caregivers that God would use the time to draw them into closer relationship with Himself and his church.
- Oversee the check-in process. Remind each caregiver to ensure each child is left in a completely clean and dry diaper since volunteers are unable to change diapers. First-time families need to fill-out the information form and waiver. Children should have name stickers placed on their backs (First & Last Name of child, First and Last Name of adult who will pick up).
- Supervise and oversee activities in the nursery throughout the service modifying these as appropriate to the stage of the children in attendance (see Nursery Schedule for outline and ideas).
- Oversee the check-out process. Parents will need to come to the nursery to claim their child. Volunteers are to make sure that the caregiver who drops the child off is the same caregiver who picks the child up. Under no circumstances is any child to be released to anyone but an authorized caregiver (these will be listed on the information form).
- Clean and straighten up the room after the children leave. Wash any toys or items that have been mouthed.
- Report concerns or ideas for improvement to the Nursery Coordinator.

Please sign and date if you agree to these expectations.

Name (Print) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_